

Internal Services Agency

Department of Personnel Services

Employee Benefits Office
AnnMarie Meyer, manager



Terry Schutten, County Executive
Mark Norris, Agency Administrator
David Devine, Department Director

County of Sacramento

FLEXIBLE SPENDING ACCOUNTS LIFE STATUS CHANGE EVENT FOR MID-YEAR ELECTION

Employee Name: _____ Personnel Number _____

Address: _____ City: _____ Zip: _____

Work Phone: _____ Email: _____

Medical Reimbursement (MRA)

New Annual Election \$ _____ YTD Deduction \$ _____ (Includes Current Month's Deduction)

Remaining Amount for the Current Year \$ _____ Remaining Pay-Period _____ New Deduction Per-Pay Period \$ _____

Dependent Care (DCRA)

New Annual Election \$ _____ YTD Deduction \$ _____ (Includes Current Month's Deduction)

Remaining Amount for the Current Year \$ _____ Remaining Pay-Period _____ New Deduction Per-Pay Period \$ _____

Event

Explanation

- Marriage _____
- Divorce _____
- Loss of Dependent Status _____
- Change in Residence _____
- Change/Reduction in Hours _____
- Termination of Employment _____
- Return from Leave of Absence _____
- (DCRA Needs New Dependent Care Contract)
- Other _____

Employee Signature _____ Date _____

County Use Only:

Effective Date of Change: MRA _____ DCRA _____ By: _____